



ARE YOU OUR NEXT INTERN ?

WHAT? *

- ADMIN TASKS
- FOLLOW-UP INCOMING STUDENTS
- FOLLOW-UP INCOMING LECTURERS
- SUPPORT DURING INTERNATIONAL STAFF WEEK

HOW?

- APPLY FOR ERASMUS GRANT AT HOME UNI
- VOLUNTEER REMUNERATION AT VIVES



vives

Global
Engagement
Office

WHEN?
SEPT. - JAN.
2025-2026

WHERE?
GLOBAL
ENGAGEMENT
OFFICE
(BUSINESS DEPARTMENT)

INTERESTED?

Contact Stéphanie Bovie
stephanie.bovie@vives.be

REQUIREMENTS?

- B2 ENGLISH
- MS OFFICE (EXCEL & WORD)
- CV
- MOTIVATION LETTER

* students can combine the internship with a number of courses from our VBA programme but must be present at the office for a min. of 3 days per week. Number of credits: to be determined with coordinator and student.